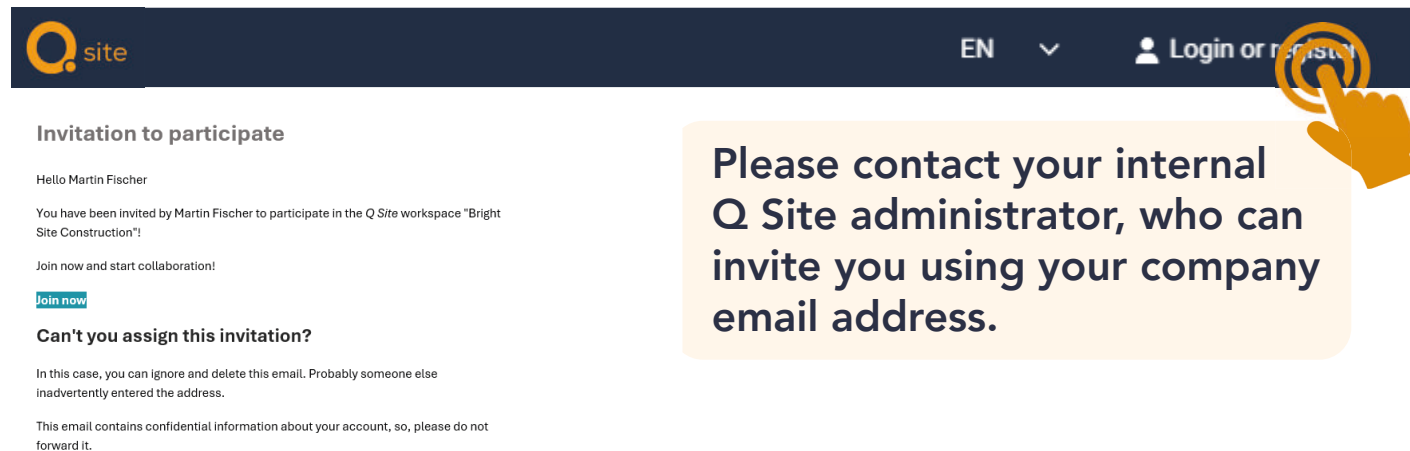




Login with your mobile device!
Scan the QR code to download the "SiteBuddy App" or open the existing app on your device
Log in



1

A

You have not received an invitation email yet.

Please contact your internal Q Site administrator, who can invite you via your company email address.

B

You have an invitation email

"Join now" to use Q Site on your PC or smartphone!

C

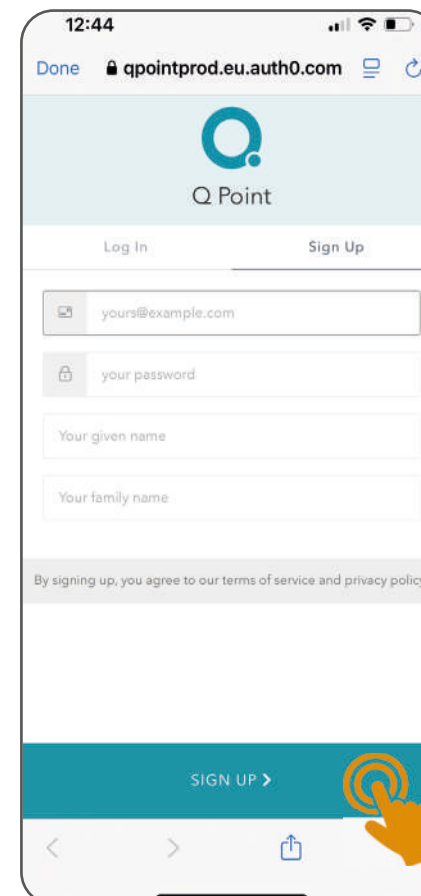
You are already registered, but no workspace is available to you.

Please contact your internal Q Site administrator, who can invite you via your company email address, or reach out to **servicedesk@q-point.com**. They can assign you to your workspace!

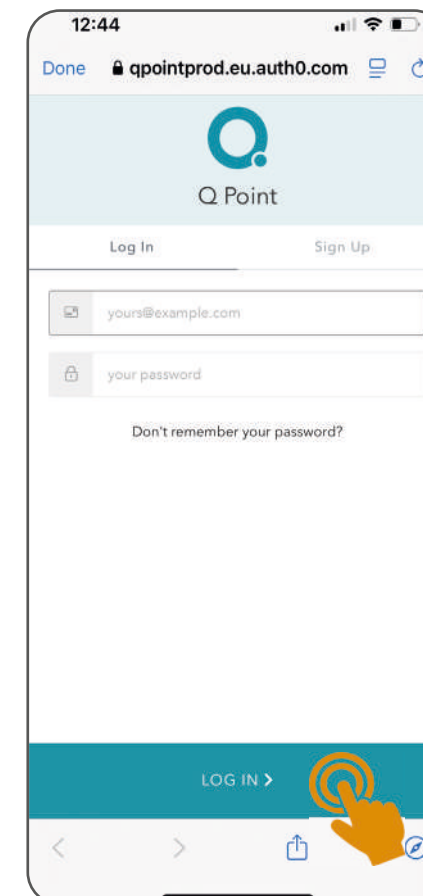


If you have not received the invitation email, please check your spam folder as well!

Sign Up



Log In



Use the email address through which you were invited to register or to log in again at any time.

Ready for your digital construction site



On the following pages, we will show you in a few simple steps how to create a project, record the associated orders, and send them digitally to your mixing plant.

Quick-Start Guide Q Site

2

Create a construction site

Tap on the + to create a new project.



3

Enter construction site information

Enter your project information and select "Save Project and Create Order".

4

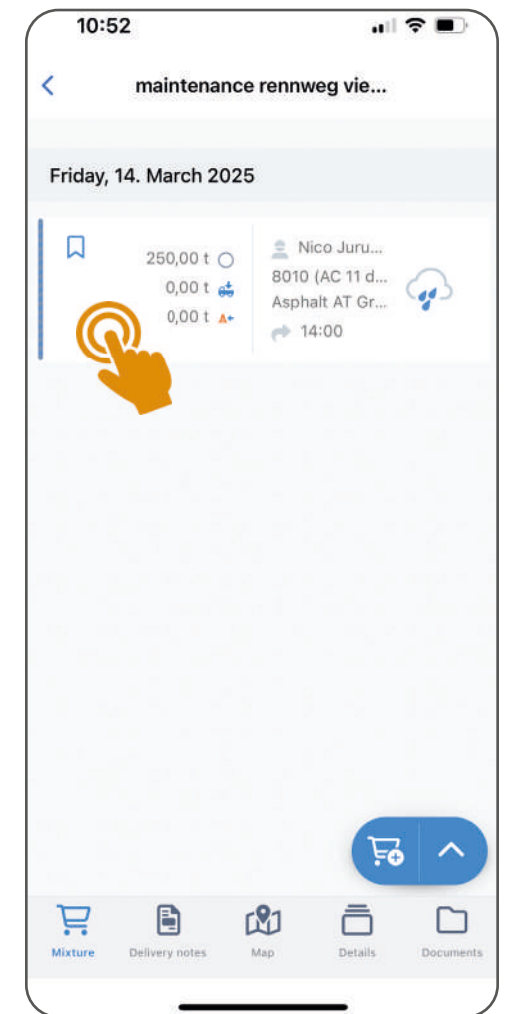
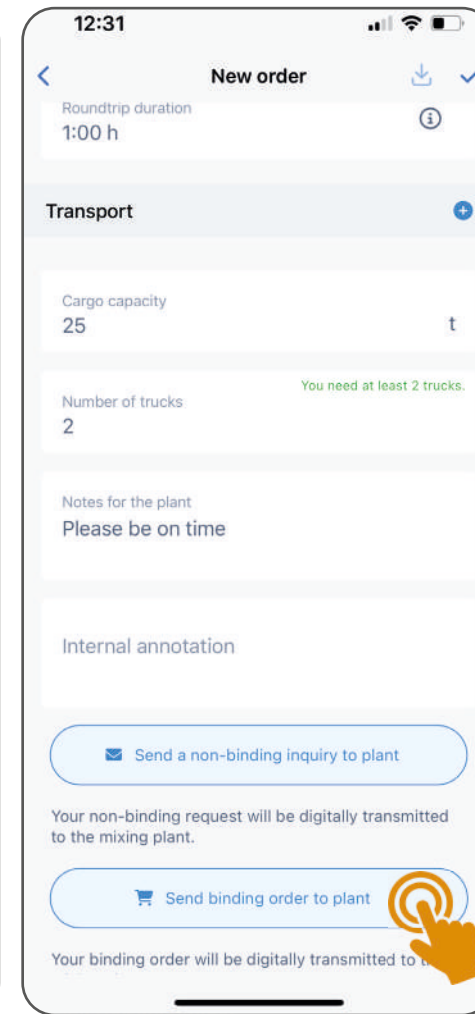
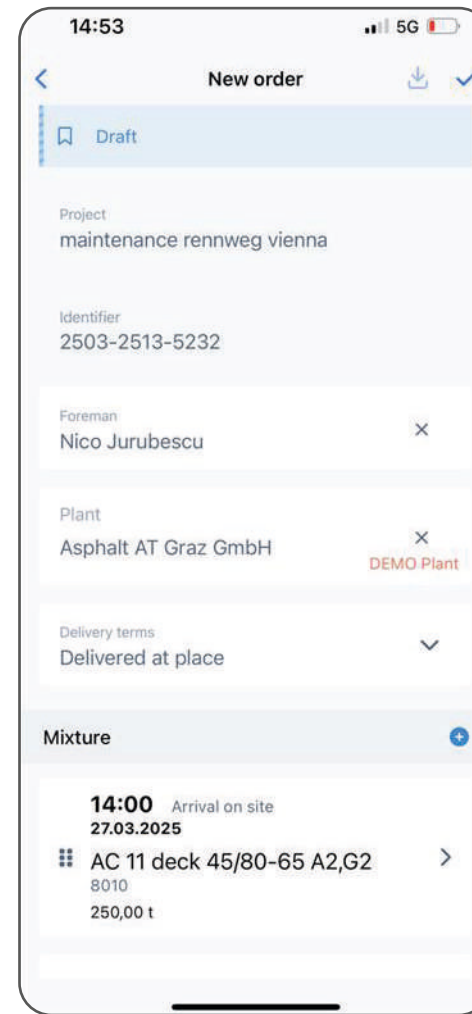
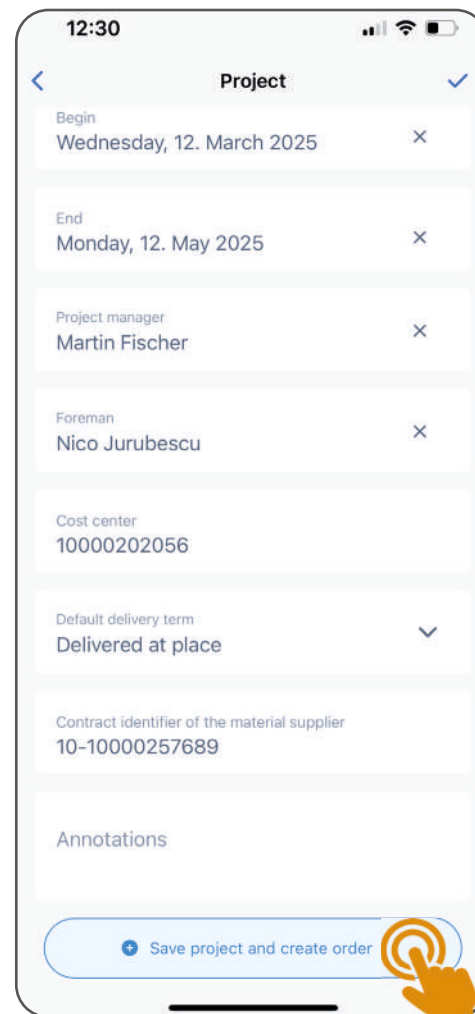
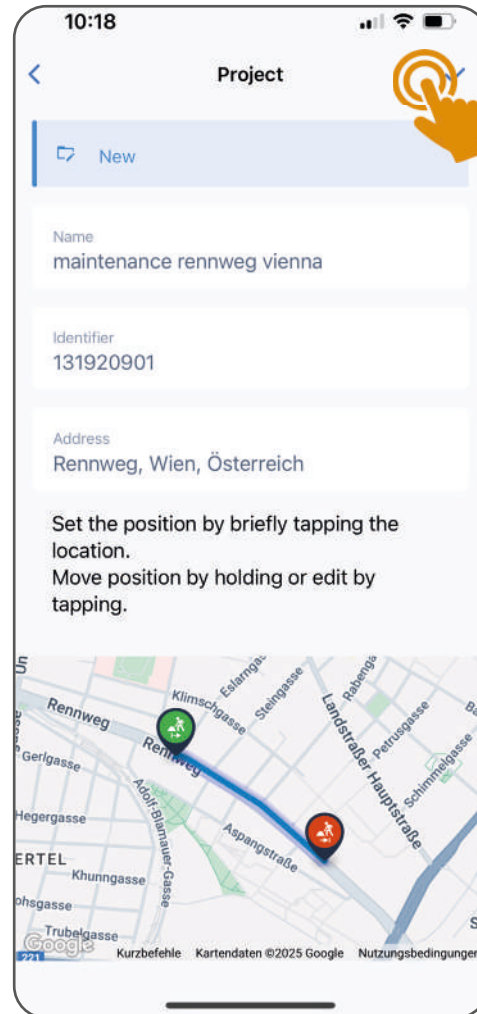
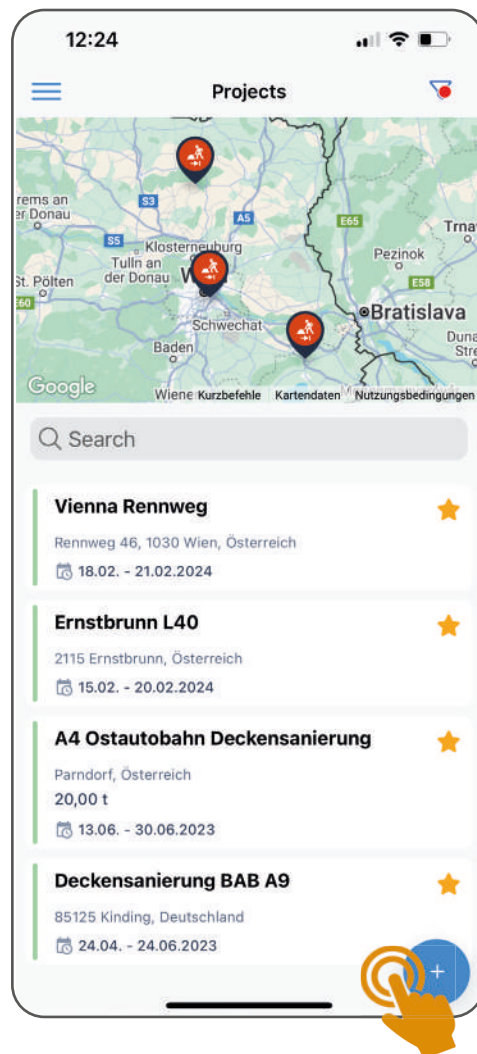
Create an order

Create your order directly on your smartphone. Fill out the order form and submit your request or order digitally to the mixing plant.

5

Project view

1. Your orders (mixing material)
2. Your delivery notes
3. Your map view



Select a project from the list! Your project information is available to you everywhere.



- The project status is displayed in different colors.
- The "Cost Center" field is optional and must not be confused with the "Identifier" (construction site number).
- In order to send a request or place an order, all required fields must be completed. Otherwise, the order will only be saved as a "Draft".
- When changes are made, the site managers and foremen selected in the project receive a push notification.

6

Project

Choose your project.

7

Delivery note

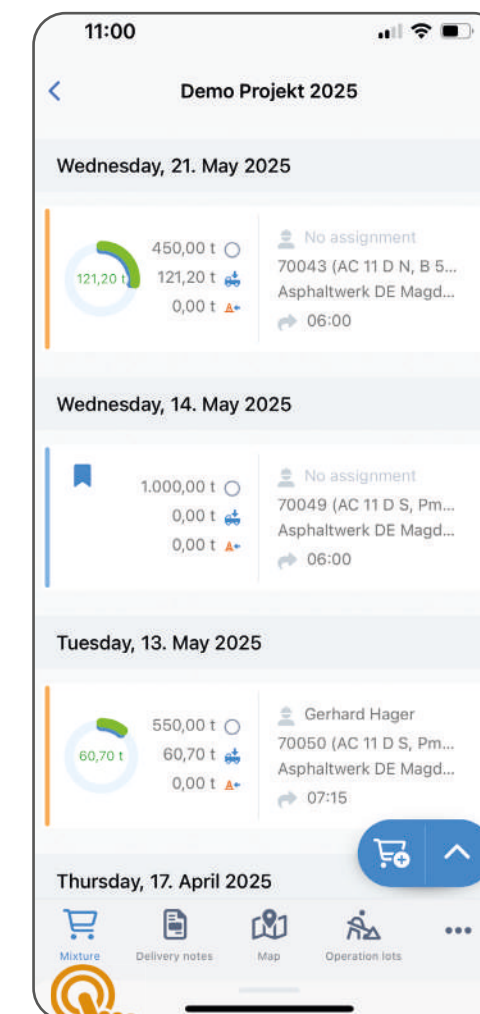
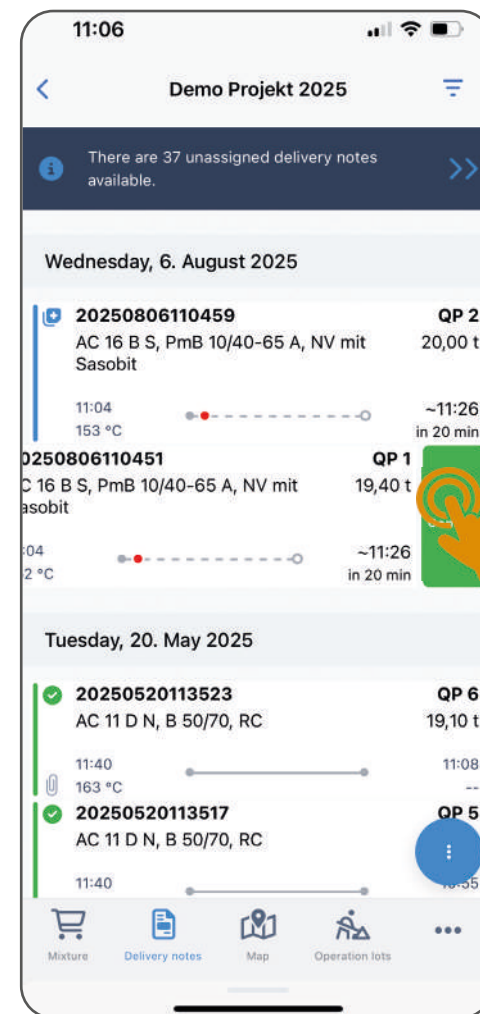
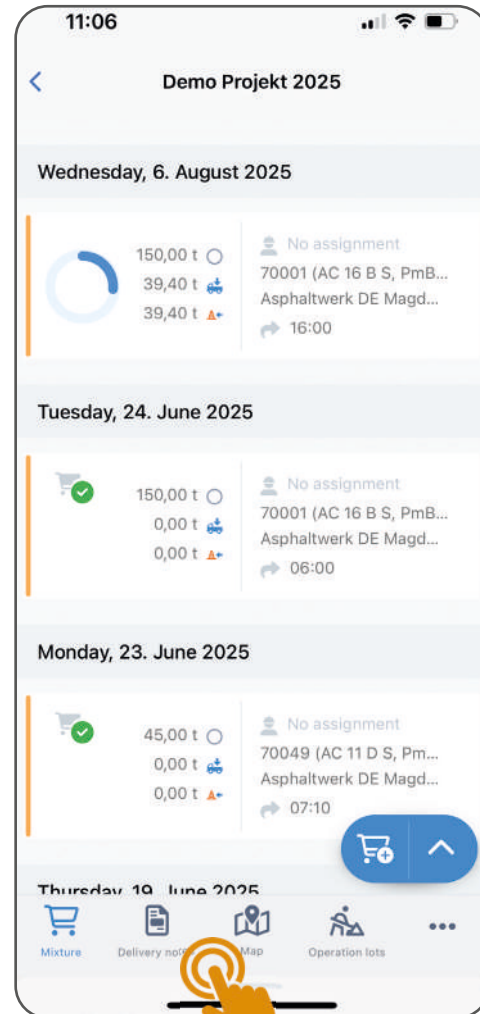
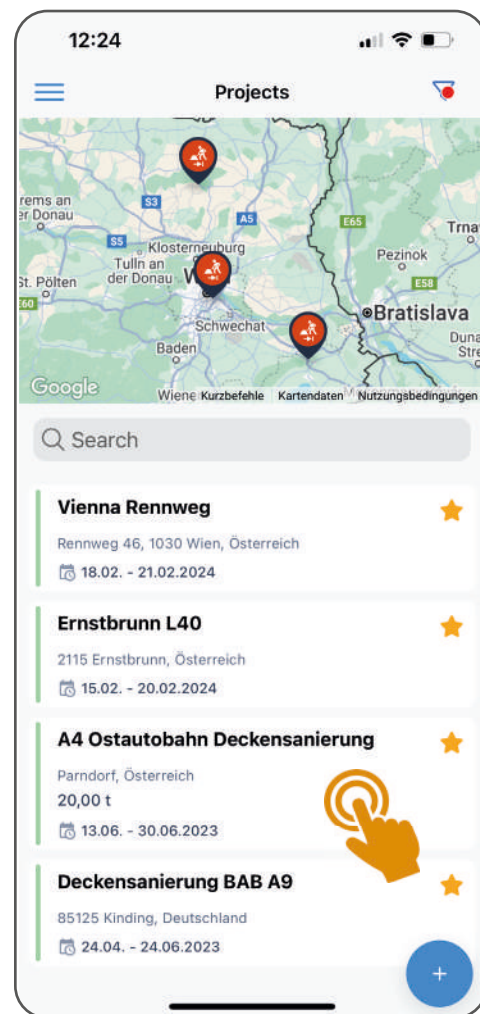
Go to the delivery note view.

8

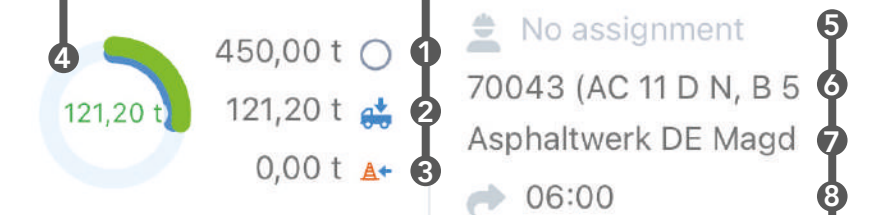
Confirmation

To confirm the delivery notes, swipe left on each entry ...

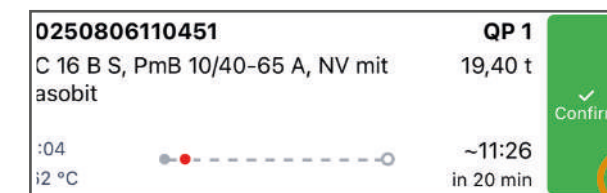
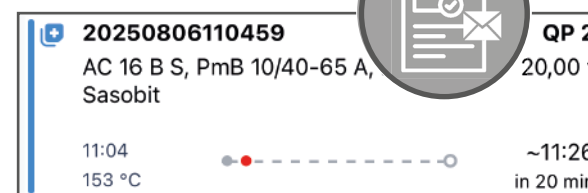
... this will display your quantity balances in the order overview.



1. Ordered quantity
2. Loaded quantity
3. Incoming quantity
4. Installed quantity



Left: The estimated departure time is displayed.
Right: The estimated expected arrival time is displayed.

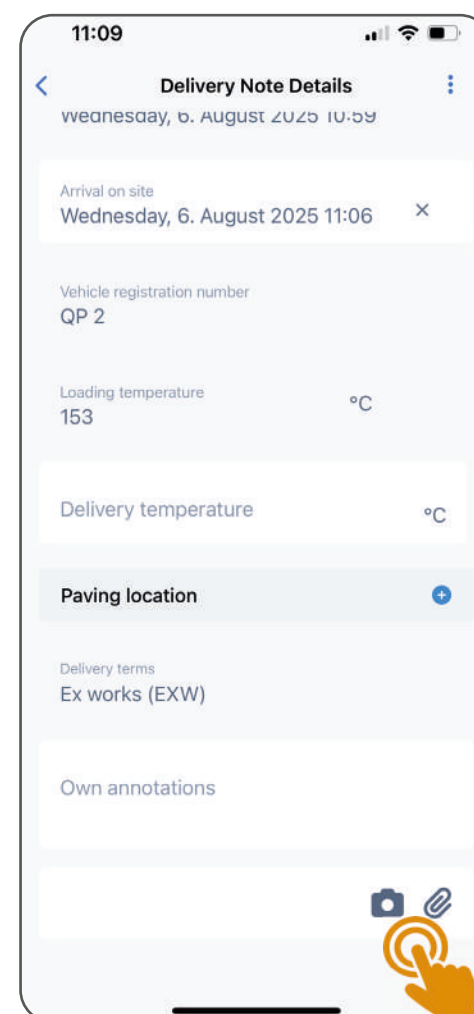
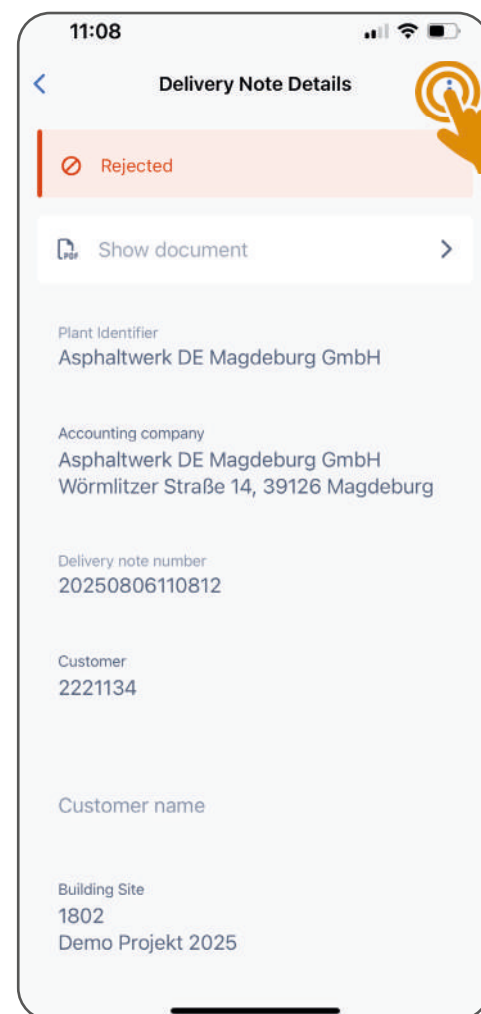
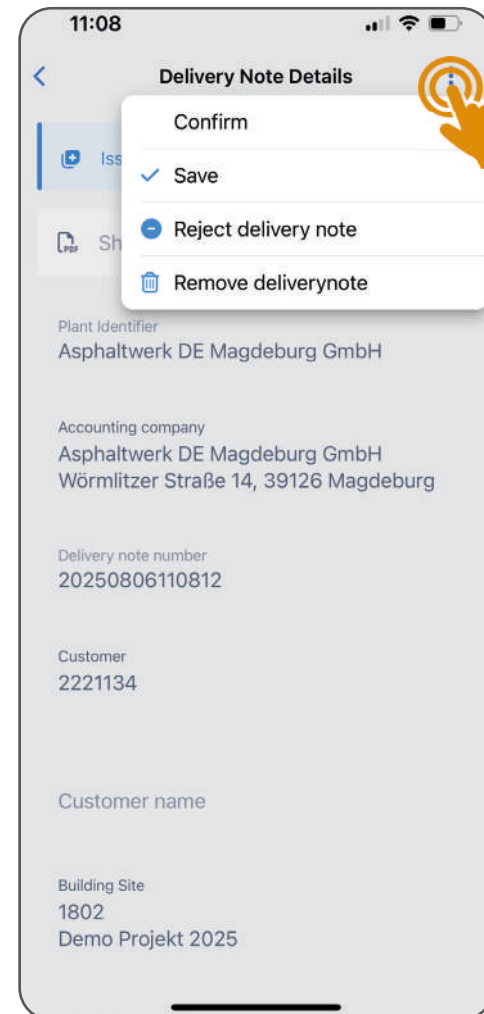
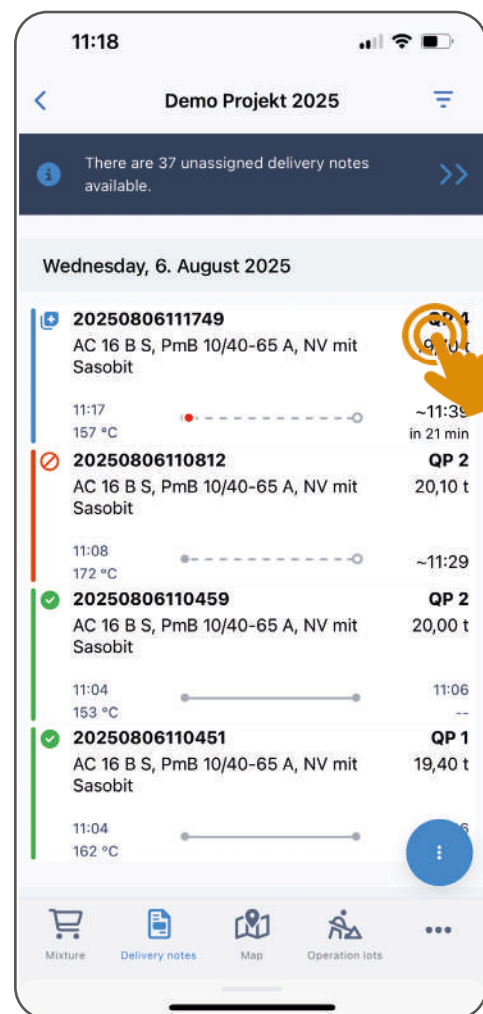


9

Processing

Tap the desired tile to view delivery note details or to enter additional information.

Via the dots ⋮
You can set the delivery note status.



10

Documentation

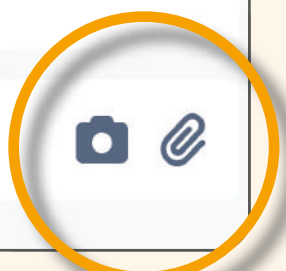
You can add informations, pictures and documents to the delivery note.

Delivery note details:

Paving location

Delivery terms
Ex works (EXW)

Own annotations



- When you confirm a delivery note, the delivered quantity is included in the quantity balance.
- If you reject a delivery note, the quantity is not taken into account in the quantity balance.
- Rejected delivery notes can be reactivated at any time.
- If you delete a delivery note, it will be permanently removed from the project.
- By selecting "View document", you can display the corresponding PDF of the delivery note.